

INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Fees and Charges for Libraries, Arts and Heritage Services for 2013/14
Decision-maker	Cabinet Member for Culture, Leisure, Sport and Olympic Legacy
Earliest date when decision can be taken	31 January 2013
Key decision – Yes/No?	Yes
Date published on forward plan	October 2012
Date sent to cabinet member	23 January 2013
Recommendation	1. That the Cabinet Member for Culture, Leisure, Sport and Olympic Legacy agrees the proposed non-statutory fees and charges for 2013/14 as set out in Appendices 1 – 5 with effect from 1 April 2013.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Deborah Collins, Strategic Director of Environment & Leisure
Report author (Name and job title)	Adrian Whittle, Head of Culture, Libraries, Learning & Leisure, Environment & Leisure
Contact Number	020 7 525 1577

PART B

(Cabinet member to complete this section)

DECISION(S)
As Agreed

REASONS FOR DECISION
As on paper

ALTERNATIVE OPTIONS CONSIDERED

**ALTERNATIVE OPTIONS
CONSIDERED**

None

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed Heonica Ward Dated 31 January 2013

Cabinet Member

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

